

**COUNCILLORS' BULLETIN  
WEDNESDAY, 16 JANUARY  
2019**



**South  
Cambridgeshire  
District Council**

**CONTENTS**

**1. Meetings and events from Thursday 17 January to Friday 1 February**

Date	Time	Name	Venue	Contact
Thu 17 Jan	10am	<a href="#">Employment &amp; Staffing Committee</a>	Monkfield Room	<a href="#">Patrick Adams</a>
Fri 18 Jan				
Mon 21 Jan				
Tue 22 Jan	5:20pm	<a href="#">Scrutiny &amp; Overview Committee</a>	Swansley Room	<a href="#">Victoria Wallace</a>
Wed 23 Jan				
Thu 24 Jan				
Fri 25 Jan				
Mon 28 Jan				
Tue 29 Jan				
Wed 30 Jan				
Thu 31 Jan				
Fri 1 Feb				

**INFORMATION FOR DISTRICT COUNCILLORS AND PARISH COUNCIL**

**2. Planned Road Closures for Week Commencing 14 January - A14 Cambridge to Huntingdon Improvement Scheme**

Please find attached road closures information for w/c 14 January, in relation to the A14 Cambridge to Huntingdon improvement scheme.

To contact your A14 sections stakeholder manager, please use the email addresses below or the A14 helpline.

Section 1 & 2: Alconbury to the East Coast Main Line  
**John Birchall** - [John.Birchall@theA14.com](mailto:John.Birchall@theA14.com)

*Please note: Jon Lewell has now left the project*

Section 3: East Coast Main Line to Swavesey  
**John Birchall** - [John.Birchall@theA14.com](mailto:John.Birchall@theA14.com)

Section 4 & 5: Swavesey to Milton  
**Bob Pettipher** - [bob.pettipher@thea14.com](mailto:bob.pettipher@thea14.com)

A14 helpline **0800 270 0114** - This will be answered by a team member during site hours 8am - 5pm and messages can be left at other times. Further updates as the scheme progresses can be found on the [website](#).

**3. Community Right to Bid - Assets of Community Value - Barrington Stores and Post Office**

The Council has received the following nomination:

In Barrington - Barrington Stores & Post Office  
The Council will make its decision by 11 March 2019

Further information about the Community Right to Bid and Assets of Community Value can be found on our webpage:

<https://www.scams.gov.uk/community-right-bid>

#### **4. Home-Link - New Website**

Due to a new IT provider, the Home-Link website is changing, and the system is being improved. Applicants will be receiving a letter to explain this and what they need to do.

To ensure that they are still able to bid for properties after 1<sup>st</sup> April 2019 they will need to complete a new online application form between 1<sup>st</sup> February and 28<sup>th</sup> February 2019 by visiting our website <http://www.home-link.org.uk/> and following the link to re-register.

The new online application will be faster and easier to complete than the current form. When we receive their new application, we will re-assess their priority. If their housing circumstances remain the same as their most recent application with us, we will honour their previous priority and assessment date - this will only be the case if they re-register during February 2019.

If they cannot use the internet and do not have a friend, relative or support worker to assist them in re-registering, they should contact us for assistance. We would however recommend that if they can get some support with completing the online form, this would be the most efficient way of ensuring their details are registered.

Any queries, please contact the Home-Link team at [choice.basedlettings@scams.gov.uk](mailto:choice.basedlettings@scams.gov.uk) or on 03450 450 051.

#### **UPCOMING DISTRICT COUNCILLOR TRAINING**

Unless otherwise specified, please confirm your availability to attend any of the following briefing or training events by contacting [Patrick Adams](#) on 01954 713408. This will ensure your training records are kept up to date and suitable venue and catering booking can be made. Your cooperation is greatly appreciated.

#### **5. LGA Workshop - How can Members Improve the Health of their Communities: Thursday 31 January 2019 - 9:15am to 3:30pm**

Members are reminded that a one day workshop, facilitated by the Local Government Association (LGA), will be held on Thursday, 31 January 2019 in the Council Chamber, South Cambridgeshire Hall from 9.15am to 3.30pm. The workshop will cover the role and impact that elected Members can have on the health of their communities and will explore health inequalities and the wider determinants of health; the financial impact of investment in prevention and exploring Members' own ward profiles. If you wish to attend, please contact Democratic Services to book a place.

## GENERAL INFORMATION

### 6. Media Monitoring



Arising from the results of the Member Communication Needs Survey, many members highlighted the fact that residents found out about SCDC matters through the media.

The Council's Communications Team will produce a weekly summary of recent news items to be published in the Bulletin to help keep members informed of recent coverage of SCDC.

Contact the [Communications Team](#) for further information.

Date	Publication	Details		
09/01/2019	Cambridge Independent	Consultation for development on waterworks site	P15	
10/01/2019	Varsity Online	Residents debate 'no deal' Brexit as Wetherspoons founder comes to Cambridge	<a href="#">Link</a>	Cllr Martin Cahn quoted
11/01/2019	Cambridge News online	Call to ban fox hunt meets in Cambridgeshire village	<a href="#">Link</a>	
11/01/2019	Cambridge News online	Building work on almost 1,000 new Cambourne homes could start next year	<a href="#">Link</a>	Mentions SCDC outline planning permission for Cambourne West
14/01/2019	Cambridge News	1,000 homes for Cambourne?	P10	Mentions SCDC outline planning permission for Cambourne West
14/01/2019	Cambridge News	Call to end Boxing Day hunt amid health and safety fears	P11	
14/01/2019	Cambridge News online	This is when Cambridge's new ice rink will be opening	<a href="#">Link</a>	
15/01/2019	BBC Radio Cambridgeshire	Cllr John Williams interviewed on breakfast about budget proposals	TBC 50 mins in	
15/01/2019	Cambridge News	Get your skates on - City's new ice rink nears completion	P1 & P10	

### 7. Items of Interest from the Local Government Association (LGA)



#### Items of Interest from the Local Government Association (LGA)

The Local Government Association provides a list of news headlines relevant to its members. Please click the headlines below for more details.

Thursday 10 January 2019, BBC Online: [Bulky waste charges](#)

Analysis by the BBC has shown that there is "widespread variation" in how much households have to pay to dispose of items too big for their dustbin.

Sunday 13 January 2019, Mail on Sunday: [Permitted development](#)

Ministers are poised to further relax planning laws to allow restaurants and takeaway shops to be converted into homes without planning permission.

Monday 14 January 2019, Guardian: [Opinion – Social housing](#)

An editorial in the Guardian calls for “a cultural shift” on social housing following the Grenfell Tower fire.

Monday 14 January 2019, BBC Online: [Government promises “bold new goal” to tackle dirty air](#)

Wood burning stoves, open fires and farms all face new restrictions under government plans to tackle air pollution.

Monday 14 January 2019, BBC Online: [Mayor of Cambridge dies during scuba-diving holiday](#)

The Mayor of Cambridge, Nigel Gawthrop, has died suddenly while on a scuba-diving holiday with his wife in South Africa.

Wednesday 16 January 2019, Guardian: [Finding a way out of loneliness](#)

Bracknell Forest Council's innovative online community map matches lonely and isolated individuals with more than 400 clubs offering everything from chess to gardening.

## 8. View Planning Applications



To view the list of planning applications that have recently been submitted to the Council, please visit the authority's on-line [Planning Application Search](#). Once the page has loaded, you can use the [Search option](#) to set your own criteria of parish, area and date range.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

## EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 9 JANUARY 2019



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

**9. Authorisation to enter into a new PSN contract**

The Leader of Council **AGREED** to authorise officers to enter into the Partnering Agreement with Cambridgeshire County Council and thereafter enter into a partner call off contract under the Framework Agreement with MLL TELECOM LIMITED for the provision of Centralised Services.

*This decision was first published on Friday 11 January and so the deadline for call-in is Friday 18 January at 5pm.*

**10. Statement of Community Involvement**

Cabinet agreed

- (a) the draft Statement of Community Involvement (attached at Appendix 1) for consultation purposes;
- (b) that the consultation period will take place for six weeks between Monday 4 February and Monday 18 March 2019;
- (c) that the Joint Director of Planning and Economic Development is granted delegated authority, in liaison with the Lead Cabinet Member for Planning, to make any editing changes identified prior to publication for consultation.

*This decision was first published on Friday 11 January and so the deadline for call-in is Friday 18 January at 5pm.*

**11. Northern Fringe Area Action Plan**

Cabinet

- (a) Approved the Cambridge Northern Fringe Issues and Options 2 for Regulation 18 public consultation in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 for a period of six weeks jointly with Cambridge City Council (Appendix 1 to the agenda report);
- (b) Approved the Statement of Consultation (Appendix 2)
- (c) Noted the findings of the Interim Sustainability Appraisal and Equalities Impact Assessment (Appendices 3 and 4)
- (d) Delegated authority to the Deputy Leader to consider and agree, as is consistent with this Council's Corporate Objectives, any changes proposed by Cambridge City Council.
- (e) Delegated authority to the Joint Director of Planning and Economic Development in liaison with the Deputy Leader, to make editorial changes to the Issues and Options Report and supporting documents prior to the commencement of the consultation period (to comprise minor amendments and factual updates and clarifications).

*This decision was first published on Friday 11 January and so the deadline for call-in is Friday 18 January at 5pm.*

## 12. Local Plan and Housing Monitoring Update

Cabinet agreed

- (d) to publish the South Cambridgeshire Authority Monitoring Report 2017-2018 (included as Appendix 1), with any further minor editing changes delegated to the Joint Director for Planning and Economic Development where they relate to technical matters;
- (e) that, in future, a Greater Cambridge Authority Monitoring Report is produced, and that these future Greater Cambridge Authority Monitoring Reports will be agreed for publication by the Lead Member for Planning via a decision outside of a meeting (together with the Executive Member for Planning Policy and Transport at Cambridge City Council), unless the Authority Monitoring Report identifies any significant issue with the implementation of any Local Plan or Area Action Plan policy that requires more detailed consideration by Cabinet;
- (f) that a decision on whether to submit a Greater Cambridge Annual Position Statement (relating to five year housing land supply) to the Planning Inspectorate (PINS) for consideration will be made by the Lead Member for Planning via a decision outside of a meeting (together with the Executive Member for Planning Policy and Transport at Cambridge City Council) and that the decision will be made before 1 April each year as required by national planning guidance;
- (g) that, whether or not it is decided to prepare a Greater Cambridge Annual Position Statement, the housing trajectory and five year supply calculations will be agreed by the Lead Member for Planning via a decision outside of a meeting (together with the Executive Member for Planning Policy and Transport at Cambridge City Council);
- (h) to seek agreement from the Ministry of Housing, Communities and Local Government (MHCLG) that South Cambridgeshire and Cambridge should be considered together for the purposes of the Housing Delivery Test; and
- (i) that, if on publication of the annual Housing Delivery Test results, an Action Plan is necessary in this or future years, it will be agreed by the Lead Member for Planning via a decision outside of a meeting.

*This decision was first published on Friday 11 January and so the deadline for call-in is Friday 18 January at 5pm.*

### **DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION**

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scambs.gov.uk/the-council/access-to-information/access-to-information-summary/>

## OTHER INFORMATION

### 13. Newly-Published Items on modern.gov



#### Agendas

- [Scrutiny & Overview Committee 22 January 2019](#)

#### Decisions

- [Authorisation to enter into a new PSN contract](#)
- [Cabinet 9 January 2019](#)

#### Minutes

- [Scrutiny & Overview Committee 18 December 2018](#)

#### Issues

- [Cottenham Neighbourhood Plan](#)

### 14. SCDC Starters and Leavers



#### New Employees at the Council

Name: Suzanne Roy  
Job title: Executive Assistant  
Date started: 1 January 2019



#### Staff who have left/will be leaving

Name: Tina Blee  
Job title: Visiting Support Officer  
Date leaving: 8 February 2019

Name: Melanie Braybrooke  
Job title: Digital Support Officer  
Date leaving: 18 January 2019

Name: Claire Daines  
Job title: Customer Contact Advisor  
Date leaving: 31 January 2019

Name: Emma Linney  
Job title: Corporate Business Processing Manager  
Date leaving: 1 February 2019

Name: Michael Turner  
Job title: Facilities Manager  
Date leaving: 25 January 2019

